

# CEV EuroVolley 2021

26 July 2021

Hygiene  
Guidelines



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## 1. Introduction

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This document has been drawn up with the aim to provide general recommendations and requirements that shall be considered in the Event planning and applied in the Event delivery. The aim is to create a safe organisation of CEV Competitions as the world is still dealing with the challenges brought by the coronavirus pandemic (COVID-19).

**These Guidelines shall be understood as of today and strictly linked to the current situation and they will be updated periodically if necessary. For this reason, the CEV is continually monitoring the evolving of the situation regarding the global coronavirus pandemic in close cooperation with the relevant international as well as national health and sports authorities.**

These Guidelines are considered as primary Hygiene Guidelines of the Event Organisation and to support Health protocols applied by the national and local authorities.

These Guidelines set possible mitigation steps to reduce the risk of infection for those involved in the CEV EuroVolley 2021 during COVID-19 pandemic, although the risk cannot be completely eliminated. Please note that all stakeholders participate in the Event at their own risk and shall cooperate by complying with these guidelines.

Despite the fact that vaccination shall be considered as a priority in managing the risk of infection by COVID-19, the following points shall be considered:

- a. The protection given by vaccination against COVID-19 is not 100% effective.
- b. Vaccination protects against the risk of developing serious symptoms, but it is not known whether it prevents viral transmission to others.
- c. There are no scientific data on how long the vaccine is effective.
- d. New virus mutations raise doubts about the effectiveness of the current approved vaccines.

Therefore, these guidelines shall apply to all Event stakeholders, regardless of their vaccination status.

## 2. Definitions

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- a. Local Organising Team (LOC): means the Local Organising Committee members, local match officials, court personnel and volunteers
- b. Hygiene Officer: means an individual appointed by the Co-organiser as the person responsible for all hygiene matters. This person shall have medical background in order to supervise and conduct the established procedures and protocols. This person should have an extensive knowledge of the government regulations and collaborate with the Team Hygiene Officer.
- c. Team Hygiene Officer: means an individual appointed by a National Federation responsible for all hygiene matters of the Team. This person is chosen among the Team Officials travelling together with the Team Delegation (e.g. Team Doctor or Physiotherapist). The Team Hygiene Officer shall monitor the health status of all delegation members on a daily basis and report to CEV Jury/Medical Delegate, be well informed on the current government regulations followed by the Co-organisers,

educate and supervise the members of the delegation, and closely collaborate with the Hygiene Officer.

- d. Recommendation: means a standard that is recommended to be implemented
- e. Requirement: means a standard that shall be fulfilled by the relevant target groups.
- f. Masks: means medical mask, FFP2 or FFP3. No other type of mask or face cover shall be used.

### 3. **Target Groups**

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This document is addressed to a number of target groups in various ways involved in CEV EuroVolley 2021. The framework has to be followed by all indicated target groups in order to ensure the implementation of the measures and protocols according to the different roles and responsibilities. The target groups are:

- a. Players and Team Officials
- b. CEV Officials and Match Officials
- c. Local Organising Team (LOC)
- d. International and local service providers
- e. Accredited Media

This is a dynamic document forming part of a tool for guidance. Throughout the pre-Event, Event and post-Event phases, the following principles and concepts shall be applied and respected in the entire process to minimise the risks of spreading coronavirus.

### 4. **Communication and Education**

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Communication and education are two key factors for ensuring the best performance of the tasks of the different target groups. Based on the different target groups involved in CEV EuroVolley 2021 the following procedures shall be implemented:

#### 4.1 **Before the Event**

##### 4.1.1 Continuous and regular communication

- a. The Co-organiser shall have regular communication with the government and the relevant local public authorities about the evolution of the situation and coordinate all steps in close cooperation with the CEV. Potential measures to be applied according to the authorities to be communicated in writing with respective reference to the CEV.
- b. Regular communication with the different target groups in order to keep them informed and updated over the situation (via email, websites, social media channels, etc..).

##### 4.1.2 Trainings on site

Specific training and education sessions to be organised by Co-organisers on site for LOC, Volunteers and Court personnel for the execution of the needed actions, under the supervision and coordination of the Hygiene Officer.

## 4.2 During the Event

Display hygiene signage across all Venues to inform all the involved people about ways to prevent and avoid the spread of the virus (e.g. entrances, corridors, common areas, etc.).

## 5. General Event guidelines

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### 5.1 Safe distance

- a. Use of prevention measures such as physical barriers at points of interaction between LOC and spectators (if any) (e.g. Ticket stand, check points at the entrance, etc.).
- b. Each Team Delegation shall be avoiding close interaction with other delegations in closed areas.
- c. Keep the minimum distance of 1.5 m between the persons, where possible.

### 5.2 Event stakeholders

- a. All Event stakeholders in the Official Hotels are recommended not to leave the hotel unless for official Event programme; in case the national law forbids the Event stakeholders to leave the Official Hotel in their free time, these measures shall apply
- b. It is of utmost importance that all persons leaving the Official Hotel follow all the national COVID-19 preventive measures as well as CEV EuroVolley 2021 Hygiene Guidelines preventive measures in order to protect themselves and everyone involved in the Event.

### 5.3 The Co-Organisers shall:

- a. Ensure that all LOC members and service providers/suppliers are fully aware and comply with the CEV EuroVolley 2021 Hygiene Guidelines and use personal protection equipment (PPE); provide sufficient supplies of personal protection equipment for the duration of the whole Event
- b. Ensure that the accommodation and transportation principles are applied upon arrival of the different target groups.
- c. Conduct the temperature checks upon arrival at the Hotel of all participants. The process shall be undertaken by the Hygiene Officer and under the supervision of the CEV Jury Member/Medical Delegate.
- d. Have the updated contact list (name, surname, phone number and email) of all participants, LOC staff, service providers and any other person involved in the Event and present the mentioned list to CEV Jury Member/Medical Delegate.
  - i. The Co-organisers shall make sure that the collection, process, storage and retention of personal data (including medical data) are in compliance with national data protection legislation, regulations, and the GDPR (General Data Protection Regulation).

- e. Closely cooperate and support the relevant CEV Officials and Event Team in order to finalise the activity schedule and the relevant measures to be applied for each planned activity (e.g. Media activities, Pls, Referee Clinic)
- f. Appoint Court personnel following the below stated requirements:
  - i. Limited number of court personnel groups in order to minimise the total number of persons involved during a tournament
  - ii. Court personnel over 14 years of age since they need to handle the disinfection products
- g. Appoint a dedicated person for the collection of Teams' laundry during the Event.

## 5.4 The members of all Team delegations shall:

### 5.4.1 Before the Event

- a. Carefully study the CEV EuroVolley 2021 Hygiene Guidelines, Competition regulations and local government regulations;
- b. Undertake a COVID-19 PCR test as specified in [6.1 COVID-19 testing before the Event](#) to ensure that all team delegation members are not infected with the virus no earlier than 72 hours before arrival. The participants are obliged to send to the CEV ([nationalteams@cev.eu](mailto:nationalteams@cev.eu)) the results of the COVID-19 tests immediately after receiving it. The certificates shall be issued in English language by authorised health laboratories. An SMS message is not considered as a valid certificate.
- c. All team members are required to have health insurance covering the costs of medical treatment including COVID-19; The cost of other procedures, e.g., quarantine/isolation and change of flight tickets in case of COVID-19 shall be guaranteed and certified by their National Federation. That information shall be collected upon arrival by the CEV Jury Member/Medical Delegate;
- d. Define and communicate name and contact details of the Team Hygiene Officer to CEV ([nationalteams@cev.eu](mailto:nationalteams@cev.eu));
- e. Notify immediately the Team Hygiene Officer or team doctor by phone in case of any symptoms of illness and inform CEV ([nationalteams@cev.eu](mailto:nationalteams@cev.eu)) accordingly;
- f. Cancel travelling in case a person shows any of the COVID-19 symptoms;
- g. Use the maximum personal attention and as much as possible isolate for the period prior to travelling;
- h. Follow all hygiene precaution measures prior/during travel (face masks, hand washing, social distancing).

### 5.4.2 During the Event

- a. Wear masks and respect any other established preventative measures at any time during the Event; the provision of masks for the Team Delegation shall be the responsibility of the participating National Federation

- b. Follow the match protocol and the schedules communicated in the Operational Manual and Daily Bulletins;
- c. Disinfect hands and personal equipment when entering the Venue or training facilities before and after each match or training;
- d. Not share personal equipment;
- e. Leaving the hotel is not recommended, unless specified in the official Event programme;
- f. Not view other matches in the Venue;
- g. Avoid gatherings in the common indoor areas of the hotels, at the Venue and training facilities, following social distancing at all times (minimum 1.5 meters);
- h. Avoid the interaction between members of different delegations;
- i. The Team Officials allowed to sit on the bench shall keep 1,5 m distance while sitting on the bench during matches.
- j. The Team Hygiene Officer shall present the M-14 forms for all Team Delegation Members each day to the CEV Jury Member/Medical Delegate
- k. The Team Hygiene Officer shall be the only person in charge of collecting the Team's laundry and handing it over to the appointed Co-organiser's person for Teams' laundry.

## 5.5 The CEV Officials and Event Team shall:

### 5.5.1 Before the Event

- a. Notify immediately the relevant CEV Department in case of any travel bans, symptoms of illness after the appointment;
- b. Undertake a COVID-19 PCR test as specified in 6.1 COVID-19 testing before the Event;
- c. The CEV Jury member/CEV Medical Delegate shall conduct regular organisation meetings in order to receive the latest updates over the COVID-19 situation in the host country and review the measures planned related to Local Transportation, Accommodation and Venue operations.

### 5.5.2 During Event

- a. Wear masks and respect any other established preventative measures at any time during the Event; the provision of masks for CEV Officials and Event Team shall be the responsibility of the Co-organiser;
- b. The CEV Jury member/Event Manager shall finalise together with the Co-Organisers the list of the activities to be carried out in the following days and ensure that all needed measures are foreseen and taken. The following activities have to be considered:
  - i. Preliminary Inquiries
  - ii. Training sessions

- iii. Media activities before the matches (if any) and after the match
  - iv. Rehearsals (such as for medal ceremony) and referee clinic
  - v. International or internal travel schedules of each participating Team
- c. The CEV Jury member/CEV Medical Delegate shall run an inspection visit to the Hotel(s) and check together with the Hygiene Officer and the Hotel Responsible that all the measures stated in the CEV EuroVolley 2021 Hygiene Guidelines and those defined by the local laws and regulations are implemented and followed.
- d. The CEV Event Manager shall ensure that the participating teams are aware about the match protocol during the Team Managers Meeting.
- e. The CEV Jury member/CEV Medical Delegate shall coordinate with the Hygiene officer in order to:
- i. review all Hygiene issues at the Venue, training facilities and the officials' and teams' hotels
  - ii. set-up a meeting with the local doctor, Hygiene Officer and health care staff to check the equipment and disinfection methods used in the medical areas
  - iii. review all disinfection spots entering and inside the Venue and check that the necessary stock of supplies for both personal protection and disinfection are available.

## 6. **COVID-19 testing**

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### 6.1 COVID-19 testing before the Event

#### 6.1.1 The members of all Team Delegations:

- a. Shall undertake a COVID-19 PCR test to ensure that all Team Delegation members are not infected with the virus no earlier than 72 hours before arrival. The participants are obliged to send to the CEV ([nationalteams@cev.eu](mailto:nationalteams@cev.eu)) the results of the COVID-19 tests immediately after receiving it. The presentation of the negative test certificate is a mandatory pre-condition for taking part in the competition. The results shall also be presented during the Preliminary Inquiries. This rule applies also for the Host National Team that shall undertake a COVID-19 PCR test no earlier than 72 hours before the Preliminary Inquiry.
- b. The certificates shall be issued in English language by authorised health laboratories. An SMS message is not considered as a valid certificate.
- c. In case of a positive PCR test the following applies:
- i. people testing positive to the virus but recording a CT standing at 30 or above are no longer at risk of infecting others. Therefore, any such person is not subject to quarantine or other isolation preventive measures and eligible to join a CEV competition as well, while ensuring full compliance with the CEV Competition Hygiene Guidelines and the relevant Volleyball specifications at all times.
  - ii. the cycle threshold (CT) indicates how much virus an infected person harbours and how likely this person is to spread the virus to others.



## 6.1.2 CEV Officials and Event Team

- a. Shall undertake a COVID-19 PCR test no earlier than 72 hours before the arrival to the appointed Country to ensure the person is not infected with the virus and present the results to the CEV Jury member/Medical Delegate upon arrival. The certificates shall be issued in English language by authorised health laboratories. An SMS message is not considered as a valid certificate. The presentation of the negative test certificate is a mandatory pre-condition for being accredited.

## 6.1.3 LOC, providers/suppliers and Media

- a. Shall undertake a COVID-19 PCR test to ensure the person is not infected with the virus no earlier than 72 hours before the accreditation pick-up in case of arrival from an international destination. In case of arrival from a national destination, the same stakeholders shall undertake a COVID-19 rapid test no earlier than 48 hours before the accreditation pick-up. The certificates shall be issued by authorised health laboratories. An SMS message is not considered as a valid certificate. The presentation of the negative test certificate is a mandatory pre-condition for being accredited. The Hygiene Officer shall coordinate controlling of the tests for the above stated target groups.

## 6.2 COVID -19 testing during Event

- a. CEV retains the right to perform additional testing to any accredited person throughout the period of the CEV Competition despite any certificates already provided upon arrival.
- b. CEV shall provide all Co-organisers with Rapid Test kits in order to perform testing for the following target groups:
  - i. Team Delegation members
  - ii. CEV Officials and Event Team
- c. Co-organisers shall provide Rapid Test kits in order to perform testing for the LOC on a 48-hour basis (court personnel and line judges included).
- d. Co-organisers shall provide and cover the costs of PCR tests for Team Delegations, CEV Officials and Event Team and ensure that results in English are issued before the internal travels in case they proceed to the next phase of the Event.
- e. Co-organisers shall provide and cover the costs of COVID-19 tests for Team Delegations, CEV Officials and Event Team and ensure that results in English are issued before the end of their participation in the Event according to applicable national law of departure and arrival country.
- f. The Co-organiser shall ensure that the Rapid tests will be performed as follows:
  - i. upon arrival of the participating Teams and CEV Officials and Event Team
  - ii. on a 48-hour basis for all the relevant persons (Team Delegations members, CEV Officials, Event Team and LOC) throughout the whole stay period

- iii. on a 48-hour basis for all the accredited media; the costs of the required tests shall be covered by the respective individuals, but the Co-organiser should provide relevant information in English language related to contacts, locations, working hours, timing to get results and dedicated pre-agreed prices of local laboratory/ies where it's possible to be tested with PCR and ensure rapid test station in front of the Competition Venue;
  - iv. The tests shall be performed by the Medical Doctor, Hygiene Officer or a person with medical background in presence of the CEV Jury Member/or Medical Delegate. For rapid testing of LOC the presence of the Hygiene Officer is sufficient.
- g. The Co-Organiser shall ensure that the providers/suppliers and Media present a negative rapid test result on a 48-hour basis throughout the whole Event period.

### 6.3 Positive COVID-19 tests during the Event

- a. If a Team Delegation member or CEV Official results positive through the rapid test, this person has to be immediately isolated from everyone.
- b. An additional PCR test needs to be ensured and covered by the ORG with a result asap and no later than 12 hours.
- c. If also the PCR test returns a positive result, the person will remain in quarantine according to the national law only in case the CT stands at below 30; the additional costs of the isolation room shall be covered by the Co-Organiser until the elimination of the Team/ departure of the CEV Official from the Competition, while any additional cost after the Competition shall be covered by the respective National Federation..
- d. Persons testing positive to the virus but recording a CT standing at 30 or above are no longer at risk of infecting others; therefore, any such person is not subject to quarantine or other isolation preventive measures and eligible to continue the CEV Competition as well, while ensuring full compliance with the CEV EuroVolley 2021 Hygiene Guidelines at all times.
- e. Team delegation members tested negative shall continue the Competition.

## 7. Accommodation

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Ideally the hotel should be exclusively ensured for the Participating Teams, CEV Officials and Event Team, but if this is not possible, other options shall be considered:

- a. Dedicated entrance for teams;
- b. Dedicated hotel areas without other guests (each team to have a dedicated floor, separate dining room and meeting room);
- c. Dedicated lift and pathways;
- d. Access to spa area and other common spaces shall be prohibited for Team Delegations, unless exclusivity and thorough disinfection prior and after usage can be arranged;

- e. Access to fitness rooms should be ensured only if thorough disinfection prior and after usage can be arranged and all hygiene measures are respected (masks, social distancing etc);
- f. Hand sanitizers should be provided on the dedicated floor and in common spaces (dining room, meeting room);
- g. Teams shall wear face masks in closed hotel areas outside their own rooms, as well as outside the team bus;
- h. The hotel shall provide thorough cleaning and disinfecting of rooms and spaces used by the Team immediately before the team's check-in and to ventilate all rooms;
- i. There shall be no cleaning of rooms while the Team Delegation is in the hotel room; no cleaning staff on the team floor/wing while the teams are staying there;
- j. Hotel staff shall wear face masks and regularly disinfect hands; there should be no access to any area of the hotel for anyone showing symptoms of infection;
- k. Dedicated dining and meeting rooms should be large enough to allow for social distancing of 1,5 m;
- l. Contact with hotel staff in the dining area shall be minimised:
  - i. Food and drinks should be laid out prior to meals before players arrive;
  - ii. Self-service buffet is not recommended; food should be served by as few hotel staff as possible;
  - iii. No clean-up of tables should be undertaken until the players/team staff have all left the room, so that the smallest number of staff is present in the dining room during meals.

The Co-organisers shall define with the Hotel fast check-in process in order to avoid gatherings at the welcome desk. The Hygiene Officer shall be present for the arrival of the teams at the hotel. Only one Team Official can go to reception on arrival to check-in the team. The rest of the team should wait in the bus or outside of the Hotel.

The Team Guides shall be accommodated in the Hotel for the same stay period as their respective Team.

## 8. **Transportation**

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For the local transportation of Team Delegations, CEV Officials, Event Team and LOC the following requirements shall be followed:

- a. Ensure the availability of alcohol-based hand gel and masks in the busses, shuttles and cars:
  - i. A dedicated bus for each participating team;
  - ii. In case of shuttle services, ensure minimum security distance with at least one empty seat per row and nobody sitting next to the driver;
  - iii. A maximum of three persons (including the driver) are allowed in case of transfer by cars, with the condition of nobody sitting next to the driver;
- b. All passengers shall wear a mask;

- c. Cleaning and disinfection procedures shall be ensured after each ride;
- d. Define a transportation timetable to avoid as much as possible that members of different target groups meet each other.

## 9. **Competition Venue Layout**

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In defining Venue and Venue Layout, Co-organisers shall liaise with the Venue owners in order to ensure that the Venue respects the provisions set in these Guidelines.

In defining the access to the Venue, ensure different entrance and control points for:

- a. Team delegations, CEV Officials and Event Team
- b. Local Organising Committee members
- c. VIP guests (if any)
- d. Accredited media (if any)
- e. Spectators (if any)

Ensure that the entrance/exit points to the Venue for the above groups of accredited people shall be completely separated from the entrance/exit points for spectators (if any) and make sure that the flows shall not cross each other.

Identify a room for temporary isolation in case of person with suspicious symptoms in any Event related facility (Venue, Training Hall, etc.) and management of symptomatic cases.

Avoid where possible the use of air-conditioning. In big Venues ensure that the air circulation system is applying a filtering system in line with hygiene protocols.

With the aim to ensure the implementation of the risk mitigation, the following requirements shall be followed at the Competition Venue during a match:

### 9.1.2 Competition Control area – Red area

- a. Scorer table (all persons wearing a mask):
  - i. CEV Jury Member
  - ii. Scorer and assistant scorer
  - iii. Match Technology Operator
- b. Organiser table: to set-up an additional table for max. 2 Organiser representatives:
  - i. Court manager wearing mask
  - ii. Hygiene Officer wearing mask
- c. SPR table (Producer, speaker, DJ, LED, Giant Screens & Audio Operators): to be moved to the tribune, if possible, in a safe position with no contact with the spectators (if allowed to attend the Event), with all people wearing masks, apart from the speaker. Allow the access of the operators to the Control area just in case of any technical issues.

- d. Official photographer/mobile reporter: limit the access to this area to max. 2 persons wearing mask. They shall respect the minimum social distancing towards the team delegations at all times
- e. Video Challenge System: max 2 operators and the Challenge Referee wearing masks shall sit at the table.
- f. Chairs: placed with 1.5 m of distance for the following persons shall be foreseen:
  - i. Reserve referee
  - ii. Team Guides
  - iii. TV Camera Operators and support persons (max 6 persons – 1 Floor Manager, 2 Camera operators and max. 3 support persons).

The mentioned people shall keep their position avoiding unnecessary movement, using Personal protection equipment throughout their presence and always respect social distancing.

- g. Team Delegation: max 14 players and 5 Team Officials allowed to sit on the bench per team. Any other Extra Team Official shall sit in a dedicated area in the tribune.
- h. Ensure the access to the control area to all authorised persons and ensure that they take their positions as soon as possible avoiding any sort of gatherings.

#### 9.1.3 Competition Control area – Blue area

- a. Allow the presence of max. 8 photographers at the same time. All the other accredited photographers shall work from the tribune. All photographers shall be wearing masks.
- b. First aid position (only chairs, no table): max n. 2 operators wearing masks

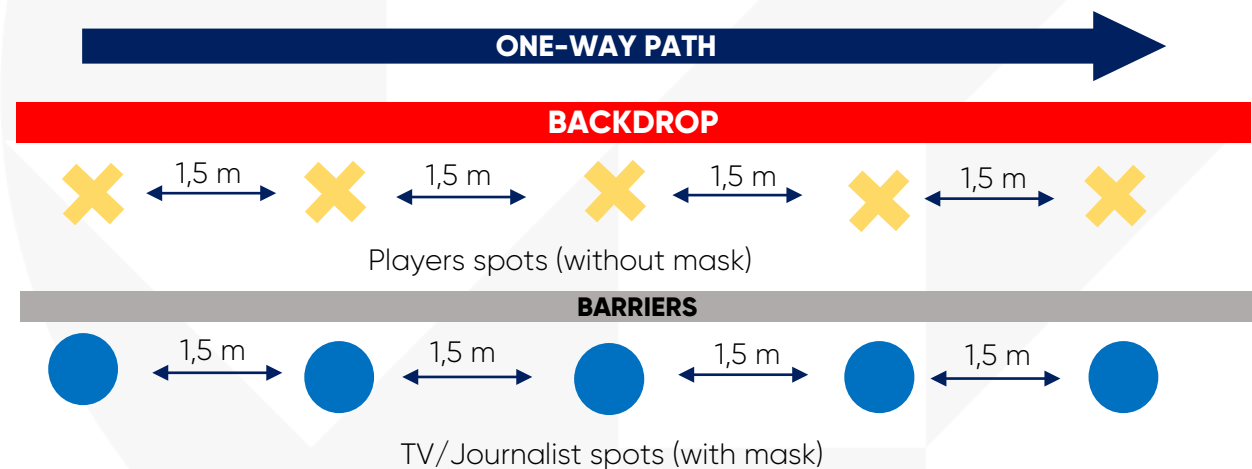
#### 9.1.4 Dedicated areas

The dedicated areas to be set up on the tribune with direct view of the court. In all areas the following requirements shall be ensured:

- i. Security personnel in order to control the access. Security personnel shall wear masks
  - ii. Define dedicated access flow in order to avoid as much as possible the crossing with other groups and spectators (if any)
  - iii. Tables and seating plan shall be set-up taking into consideration the need to respect social distancing measures (1.5 m)
  - iv. Ensure the availability of alcohol-based hand gel/sanitiser
- a. Technical seating area:
    - i. Team statisticians (max. 2 per team) – dedicated table for each participating team
    - ii. Official Statistician
    - iii. TV Graphics Operator
    - iv. Referee delegate and Medical delegate

- b. Sport Presentation area:

- i. Producer, Speaker, DJ
  - ii. LED, Giant Screens and Audio Operators
  - iii. Event Manager and Sport Presentation Manager (if any)
- c. Team Stand:
- i. Extra Team Officials and Extra Players (if any) wearing masks
- d. Media Tribune
- i. Accredited Media wearing masks
- e. Changing Rooms
- i. Avoid the crossing of Team Delegations and other groups in the corridors through dedicated paths
  - ii. Limit the time spent in changing rooms to the minimum necessary before and after the match
- f. Mixed Zone
- i. Keep minimum safe distance (1.5m) between different involved persons
  - ii. Different paths for players and journalists and different entrance and exit points
  - iii. Journalists and cameramen shall wear masks

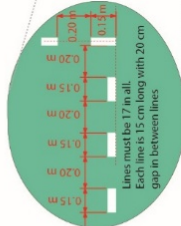
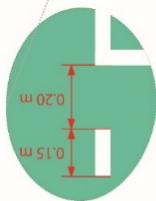
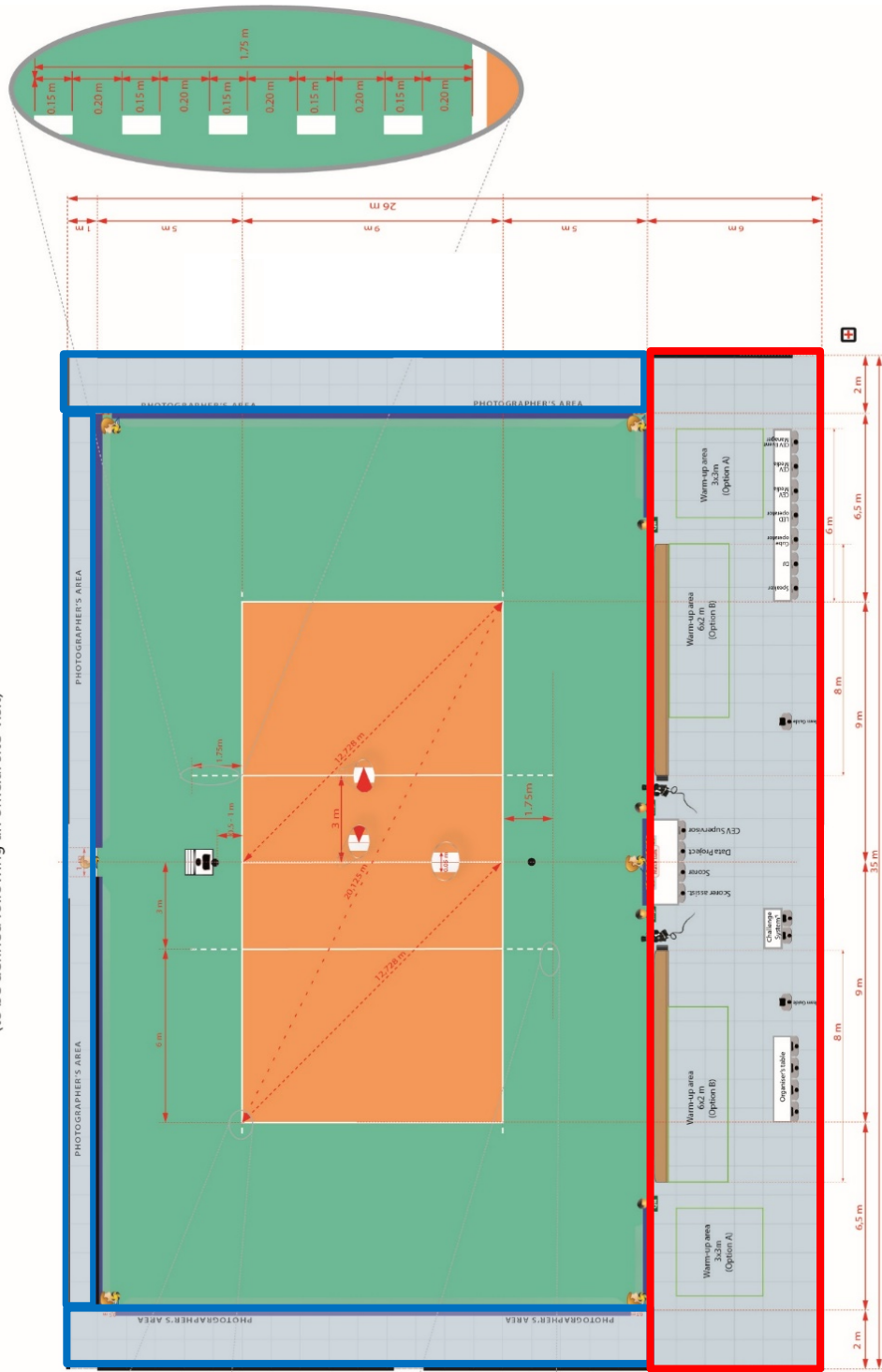


<b>RULE</b>	<b>MAX. NUMBER</b>	<b>NOTE</b>
<b>COMPETITION CONTROL AREA – RED AREA</b>		
CEV Jury Member	1	Wearing mask
Referees	3 + 1 (challenge)	Reserve and challenge wearing masks
Scorer and assistant scorer	2	Wearing mask
Match Technology Operator	1	Wearing mask
Organiser (Court manager & Hygiene Officer)	2	Wearing masks
Challenge system operators (if any)	2	Wearing mask
Line Judges	4	Wearing mask
Court Personnel	10 (6 ball retrievers + 4 quick moppers)	Wearing masks and gloves
Team Delegation	19 per team	14 players and 5 officials on the bench (no mask)
TV Camera Operators and support staff	6	1 Floor Manager, 2 operators and max 3 support persons. Wearing mask
Official Photographer/Mobile reporter	2	Wearing mask
Team Guides	2	Wearing mask
Operators		Allow the access of operators just in case of any technical issues
<b>COMPETITION CONTROL AREA – BLUE AREA</b>		
First Aid	2	Wearing mask
Photographers	8	Max. 8 with access to this specific area. Wearing mask
<b>DEDICATED AREA – TECHNICAL SEATING AREA</b>		
Team statisticians	2 per team	Dedicated table for each team. Wearing mask
Official statistician	1	Wearing mask
TV Graphics Operator	1	Wearing mask
Referee delegate	1	Wearing mask
Medical delegate	1	Wearing mask
<b>DEDICATED AREA – SPORT PRESENTATION</b>		
Technical Operators (LED, Giant Screens, Audio, Lights)		Wearing masks
DJ & Producer		Wearing masks
Speaker		No mask
Event Manager/SPR Manager (if present)		Wearing masks
<b>DEDICATED AREA – TEAM STAND</b>		
Extra team officials		Wearing masks
Extra players (if any)		Wearing masks
<b>DEDICATED AREA – PRESS TRIBUNE</b>		
Accredited media		Wearing masks

# CEV OFFICIAL COMPETITION GENERAL COURT LAYOUT - TOP EVENTS

BASIC CONFIGURATION PLAN  
(to be defined following an official site-visit)

Technical seating area shall be placed as per Competition Handbook ensuring enough space for all required personnel. (picture is only for indicative purposes)



Lines must be 17 in all.  
Each line is 15 cm long with 20 cm gap in between lines.

- APPLIED SYMBOLS
- Referee Chair
  - Bail Referee
  - Quick Mopper
  - Medical Services
  - Main Camera
  - Competition with Cabineer
  - LED panels
  - Database
  - Referee Delegate
  - Medical Delegate
  - Team Statistician
  - TV Graphics Operator
  - Officials or specific staff places
  - Other places

• Challenge System operators if on the court



## 10. **Before the Event - Planning**

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### 10.1 **The Event Co-organisers:**

- a. Shall provide a statement from the national authorities ensuring that the Event will take place regardless of the pandemic situation and measures in the respective Country. The Co-organiser shall ensure that all the participating team delegations, CEV Officials and Event Team can reach their Country and take part in the Event.
- b. Shall provide a statement from the national authorities ensuring that in case of team delegation members tested positive, the team can proceed with the Event.
- c. Prepare a response medical plan for COVID-19 that includes information about:
  - i. how participants should interact with the host country healthcare system (e.g. hotline/helpline telephone number, medical teams and first-aid points, local health care system)
  - ii. Protocol/Agreement of cooperation with local public sector with clear zones of responsibility for COVID-19 case management, including testing, isolation, medical care, transportation for all different groups of Event participants.
- d. In defining the Venue Layout, ensure that the Competition Venue shall comply with the general international, national and specific CEV EuroVolley 2021 Hygiene Guidelines in place during the COVID-19 pandemic.
- e. Appoint a Hygiene Officer and send to the CEV Office the relevant contact details. The Hygiene Officer shall be in continuous and close contact with the local/regional epidemiologists and relevant authorities in order to monitor day by day the evolution of the pandemic situation and any changes to local legislation, regulation and any other guidance and measures applied locally and nationally to curb the spread of the disease and inform the CEV accordingly.
- f. Hire and ensure the availability and presence of a professional company for access control to the Venue and one for Clean & Waste and brief them on the hygiene protocols in place for the entire Event duration.
- g. Prepare a detailed review of the local measures and government regulations regarding COVID-19 and add them in the Operational Manual in coordination with the CEV for all involved parties (participating teams, CEV Officials, Event Team and Match Officials, LOC staff, accredited media, international and local service providers and suppliers).
- h. Define the collaboration with approved laboratories in case of on site PCR tests need to be performed and ensure that the results will be provided within 24 hours at the very latest.
- i. Assess the overall number of Event attendees (spectators, media, VIP, suppliers/providers) and prepare in collaboration with the relevant authorities and the CEV an appropriate security plan and staffing/stewarding plan to accommodate and manage these attendees.
- j. Prepare a proper plan and acquire the following supplies to help reducing the risk of transmission of COVID-19:

- i. Adequate number of personal protective equipment such as masks and gloves;
- ii. Hand sanitiser and alcohol rubs/gel tissues made available at all entrances and other areas throughout the Competition Venue;
- iii. Thermometers;
- iv. Bins for waste for all disposable items (tissues, food trash, plastic bottles, etc.);
- v. Towels for individual usage during the matches;
- vi. Water bottles for individual usage for matches and training sessions;
- vii. Hygiene wipes for the disinfection of the balls;
- viii. Plastic bags for the match uniforms and the laundry service;
- ix. Any other needed supplies.

## 11. **During the Event**

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### 11.1 **The Event Organisers requirements:**

#### 11.1.1 Security

- a. Ensure the implementation of a strict access control system in order to avoid or minimise interactions between different target groups (specifically between teams, CEV Officials and Event Team, the LOC, media, spectators, etc.);
- b. Ensure that all the people entering the Competition Venue are wearing masks;
- c. Collect information about all the people present at the same time at the Venue and the other facilities and their contact details in order to keep record and inform them in case of any positive case:
  - i. Name and surname
  - ii. Phone numbers for faster reaction if needed
  - iii. Time of arrival and departure

The Co-organisers shall make sure that the collection, process, storage and retention of personal data (including medical data) are in compliance with national data protection legislation, regulations, and the GDPR (General Data Protection Regulation).

#### 11.1.2 Disinfection and cleaning procedures

**The Co-organiser shall ensure the implementation of the following procedures, under the overseeing and instructions of the Hygiene Officer:**

- a. Disinfection and cleaning procedures to be ensured before each match and practice session:
  - i. Field of play;
  - ii. Benches and referee chair;
  - iii. Tables and chairs in the competition control area;
  - iv. Items shared by individuals such as balls, net, line judge flags, referee communication headsets, laptops, team tablets, etc.;
  - v. Changing rooms and medical & anti-doping areas;
  - vi. Isolation room;
  - vii. Remove all waste materials from the field of play and control area
- b. Daily disinfection and cleaning procedures for:

- i. Working rooms;
- ii. VIP Room;
- iii. Media working room and Media Tribune;
- iv. Dedicated areas (TV & SPR positions, Commentary positions);
- v. Accreditation desk.

- c. All the disinfection procedures shall be carried out when the Team delegations and other target groups are not in the relevant areas and rooms in order to avoid any contact between participants and cleaning personnel.
- d. The balls shall be disinfected after each set and practice by using wet disinfection tissues. No antibacterial gel or liquids shall be used.

#### 11.1.3 Health check and personal protective equipment (PPE) usage

- a. Ensure the temperature check upon arrival at the venue and any other facilities (training and fitness facilities) for every person entering the mentioned facilities
- b. Ensure that working people at the Venue wear the protective mask and respect any other established preventative measures all the time. Service providers shall provide their operators with masks
- c. Ensure that team delegation members wear the protective mask and respect any other established preventative measures, when not training or involved in a match
- d. Ensure that everyone entering the Venue and the competition control area disinfect their hands
- e. Provide PPE to the following people:
  - i. Court Personnel – masks and gloves;
  - ii. CEV Officials and Event Team – masks;
  - iii. Volunteers – masks;
  - iv. Match Officials – masks;
  - v. LOC members – masks;
- f. Ensure that the service providers and suppliers wear masks;
- g. Ensure a sufficient number of spare masks are available and can be provided in case of need.

#### 11.1.4 Scheduling of the activities

- a. It is recommended that players arrive shortly before the start of their training session, dressed to have practice, and depart immediately afterwards;
- b. Avoid using the changing rooms and showers before and after training session;
- c. Plan for a break between two training sessions in order to ensure enough time is available for the disinfection and other cleaning procedures;

- d. Define a clear schedule for all the activities to be carried out such as trainings, set-up activities, rehearsals in order to avoid any sort of large gatherings and minimise the sharing of spaces among the different target groups.

#### 11.1.5 Staging of CEV EuroVolley 2021

- a. Ensure the respect of the requirements provided in the Competition Venue Layout of this document in terms of access controls, mitigation measures and number of people present at the same time in the different areas during the CEV EuroVolley 2021.

#### 11.1.6 Trainings

The following requirements shall be followed:

- a. The fitness facility should be ensured for exclusive usage of participating Teams only, if possible. In case of usage of a public fitness facility, a clear separation of a dedicated working area, as well as entrance/exit, paths and changing rooms, needs to be ensured only for Teams purposes;
- b. Towels and bottles of water shall be for individual use only;
- c. Measurement of body temperature at the arrival for all people involved;
- d. Management of cleanings after each session;
- e. No fans or media allowed to attend training sessions (unless clearly authorized by the national authorities and CEV Jury as well as accepted by the respective Team);
- f. Players to come prepared for practice from hotel to avoid using the changing rooms and shower on site before and after the training session.

#### 11.2 The CEV Officials and Referees:

- a. CEV Jury Member and referees shall ensure that all the measures and protocols are followed during a match;
- b. Referees shall oversee that ball retrievers disinfect the balls after each set;
- c. CEV Jury Member and referees shall ensure that the teams enter the Field of Play only after the cleaning and disinfection procedures are finalised.

### 12. **After the end of the Event**

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All the individuals who develop symptoms after the competition should isolate themselves, seek medical assistance, and inform the CEV, the Co-organiser and the relevant public health authorities about their potential exposure, both in the country where the competition was held and upon returning to the country of residence in order to activate the relevant procedures of contact tracing.

## 13. **Sanctions**

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### 13.1 **Competence**

According to CEV Disciplinary Regulations, the CEV Supervisor or Jury is the body with exclusive competence to deal with a breach of the CEV Regulatory Framework which includes these Hygiene Guidelines during a match, round or phase of a CEV competition.

### 13.2 **Breach of CEV EuroVolley 2021 Hygiene Guidelines**

- a. In case of breach of the CEV EuroVolley 2021 Hygiene Guidelines the sanctions provided for in article 5.1 of CEV Disciplinary Regulations shall apply.
- b. In case of repeated breaches of the CEV EuroVolley 2021 Hygiene Guidelines, in addition to the sanctions provided for in article 5.1 of the CEV Disciplinary Regulations, the CEV Jury may pronounce the non-allocation of prize money to the respective National Federation – if their team finishes among the top four in the final standing of the competition.

